CAREER DEVELOPMENT MATRIX OF SERVICES & PROGRAMS

Title	Primary Audience	Links	Status
Initiatives			
Occupational profiles, and has an information pack for parents	• Teachers • Students • Parents • All Career Practitioners		**www.jobguide.dest.gov.au**
Career Information Centres	• Parents/Teachers • Students • Parents • All Career Practitioners		Located throughout the state www.centrelink.gov.au/internet/internet.nsf/services/career_centres.htm
NSW DET education portal that has a specific section "Parents and Community	• Parents • Students • Community	Awareness Raising	**www.tale.edu.au/home.aspx**
Helps students plan their posts school education and training	• Students • Teachers • Parents/guardians	ABCD – Competencies 9, 10,11	**http://year12whatnext.gov.au** -
School based traineeships	• Teachers • Parents/guardians • Students	Awareness Raising	**https://www.det.nsw.edu.au/vetinschools/traineeships**
Choices TV Series	• Teachers • Career Development practitioners • Students • Parents/guardians	ABCD - Competencies 9 & 10	. Contact Fay Glancy at WestOne 08 9229 5330 http://wpc.westone.wa.gov.au/
Try it for 5mins Video career snips	• Teachers • Career Practitioners • Students	ABCD - Competencies 9 & 10	Available through WESTONE Contact Fay Glancy at WestOne 9229 5330 http://wpc.westone.wa.gov.au/
Aboriginal School based Traineeships - AFL Sports ready		ABCD – Competencies 1, 6, 8, 9 &10	https://www.det.**nsw**.edu.au/vetin**schools**/**traineeships**/index.html

Getaccess website	• All	Is a one –stop shop for work and learning information and advice? If you don't know where to start your career planning. Getaccess can point you in the right direction.	www.getaccess.wa.gov.au
Training, Education and Employment Resource Manual		ABCD – Competency 5	Available free of charge through the Career Information Centre www.centrelink.gov.au/internet/internet.nsf/services/career_centres.htm
Apprenticeships and Traineeships Career and Training Guide	• All		https://www.det.nsw.edu.au/industryprograms/programs/schobase/hnbk2022.htm
Real Game Training	• Teachers • Career Development practitioners	ABCD - Competencies 9 &10 10-12 yr olds 12-14 yr olds 14-16 yr olds	Training is available through the Career Education Association NSW www.realgame.gov.au Contact David Carney 0407 195 362
The Job Search Guide	• All job seekers	ABCD – Competency 5	**www.jobguide.dest.gov.au**
Commonwealth Initiatives			
Myfuture website	• All	The myfuture.edu.au website is Australia's leading career website that helps users to make career decisions, plan career pathways and manage work transitions. The website is a joint initiative of the Australian, State and Territory governments.	www.myfuture.edu.au
Job Outlook	• All job seekers	Online career information service	www.jobsearch.gov.au/joboutlook
National Industry Skills Initiative (NSI)		Under the National Industry Skills Initiative, Industry in partnership with DEST, have produced career products and career resources, such as the ONtrack CD- Rom, providing information about career pathways in the industry sectors.	More information available through industry specific websites: Electrotechnology - www.electrotecfutures.com.au Rural - www.ruralskills.com.au Automotive Retail - www.autocareers.com.au Manufacturing - www.aigroup.asn.au Commercial Cooking - www.chef.org.au

Getting A Job – future directions	• All job seekers	A booklet to help with job search planning, finding jobs, applying for jobs, and the job interview.	More information available through: www.dest.gov.au/schools/careers/ciproducts.htm
Getting A Job- Worksheets	• All job seekers	A series of 9 worksheets, covering different aspects of finding a job.	www.dest.gov.au/schools/careers/ciproducts.htm
Myguide		ABCD – Competency 5 MyGuide is your personalised Career Guidance, Employment and Training Information Portal.The site provides you with a customised view of all the most relevant career, training and employability* web pages and explains how these can help you.	Available through EDN's It's easy to access MyGuide. Just take a minute to register your details and you're on your way. If you would like some assistance to register or in using MyGuide, EDN staff are happy to help. Contact your local Employment Directions Network Centre on 13 64 64.
Parents Help With Careers – future directions	• All parents, teachers, teenagers	A booklet for parents with teenagers in their later years at school. It outlines issues parents may want to discuss with their teenager.	More information available through: www.dest.gov.au/schools/careers/ciproducts.htm
I Can Do That Too – future directions	• All job seekers	Assists jobseekers identify the skills they have developed in their everyday life. It describes how to present these as assets of value to employers.	More information available through: www.dest.gov.au/schools/careers/ciproducts.htm
Do you enjoy or are you good at..?	• All teachers • All career practitioners	A set of 20 'bullseye' posters to help students identify occupations that link with subjects studied at school.	More information available through: www.dest.gov.au/schools/careers/ciproducts.htm
No Shame Job	• Young indigenous job seekers in the Health Sector	Booklet outlining information about health, scholarships, career information and guidance, and indigenous health workers	More information available through: www.dest.gov.au/schools/careers/ciproducts.htm
Industry Posters	• All teachers • All career practitioners	A set of 8 cartoon posters depicting careers in each of the Building, Tourism, Hospitality, Retail, Automotive, Electro- technology, Rural and Horticultural industries.	
The Career and Transition (CAT) Pilot	• Teachers • Career Practitioners	Respond to the following Recommendation in "Footprints to the Future" • No4 – Professional Career and Transition Support for all young people and their families • No5 – Partnerships in practice • No6 - Promote Local Transition Support Networks	www.dest.gov.au/schools/catspoems/poems.htm For more Information contact : George Camilleri at the Commonwealth

		There are 3 pilot projects in WA; • Mercy College • Swan Alliance • BTG Deliverables Focus: • Learning Pathways Plan (LPP) for all young people in the identified schools. • Engagement of Parents. • Tracking especially those who have left school and not made an effective transition. • Support for Teachers and Professional Development Package.	Department of Education, Science and Training on ph: 9464 4144 Email: george.cailleri@dest.gov.au www.dest.gov.au
Partnership Outreach Education Model (POEMS) Pilot Program	• Teachers • Career	Responds to the following Recommendations in "Footprints to the Future": • No 21 – Delivering relevant education and training to young people who are unable to participate in mainstream education. • Engaging young people in community learning environments. • Responding to recommendations requiring a 'joined up' approach. There are 2 POEM Pilots in WA at: • VIP Plus – Victoria Park, RTO, indigenous youth worker, 15/42 students. • Joondalup Youth Support Scheme – Joondalup, accommodation, substance support – 12/36 students.	www.dest.gov.au/schools/catspoems/poems.htm
The Jobs Pathway Program (JPP)	• 14-19 year olds	Program to assist 14-19 year olds make a smooth transition through school and from school to further education, training or employment.	More information available through: http://jpp.dest.gov.au
Enterprise Education Initiatives	• Teachers • Career Development Practitioners	Identifies models and innovative approaches to 'best practice' in Enterprise Education in Australia	Information available on: www.dest.gov.au/schools/enterprise/index.htm
School – Based New Apprenticeships	• Teachers • Career Practitioners	School – Based New Apprenticeships enable students to gain a vocational qualification while continuing school studies.	Information available on: www.newapprenticeships.gov.au
Privately Produced Initiatives			
Good Universities Guide	• Students intending to	Covers university education, both undergraduate	Information available on:

	study at University • Teachers • Career Development Practitioners • Parents	and postgraduate courses.	www.thegoodguides.com.au
JIG-CAL	• Teachers • Career Development Practitioners	A program that assists students to identify career interests and aptitudes and possible future career paths.	Available through private purchase by Career Advisors.
OZJAC	• Teachers • Career Development Practitioners	OZJAC brings together information on all accredited courses in Australia, links courses to jobs, and jobs to industry. OZJAC is widely utilised in schools.	More information available on: www.curriculum.edu.au
Career Builder-Career Solutions	• Teachers • Career Development Practitioners	*Career Builder* – is an integrated computer assisted career exploration and planning tool, to help students identify their strengths and preferences and make well considered further study, career and lifestyle decisions. *Career Builder* identifies likely '*at risk'* students/clients who may require extra help. *Career Development Tracker* – is a complete career development management tracking system that enables the career counsellor to track student progress, view and print career reports and action plans and easily update progress records and print destination reports. It allows for instant 'linking' between the student/client's interests and preferences and compatible organisations and contact people.	More information available on: www.careersolutions.com.au
Self- Directed Search – Meredith Shears	• All	The Self Directed Search (SDS) is a self-directed, self-scored, and self-interpreted vocational counselling tool which is used worldwide.	Information available on: www.acer.edu.au
Card Sorts- Career Values & Motivational Skills	Targets: • Adolescents; and • Adults	Provides insights into both values and motivation.	www.acer.edu.au
Work Aspect Preference Scales	• Useful for year 10 and upward.	Identifies what students want from work, which type of training is likely to be of value to them or whether they should change jobs within a particular occupation.	www.acer.edu.au
Rothwell Miller Interest Blank (Revised)	• Teachers • Career Development Practitioners • Students	Provides a measure of comparative interest in 12 work fields: outdoor, mechanical, computational, scientific, persuasive, aesthetic, musical, social service, clerical, practical and medical.	www.acer.edu.au

Career Beliefs Inventory - Krumbolz	• Teachers • Career Development Practitioners • Students	Creates new opportunities by looking at what the student considers necessary for career happiness, measures factors that influence career decision making, including control, responsibility, and career path flexibility. It also identifies what changes a person is willing to make to increase job satisfaction and measure the student's motivation to succeed.	www.acer.edu.au

CAREER RESOURCES – 24-5-05

KITS & MANUALS

RESOURCE	CONTENT / PURPOSE	PRIMARY AUDIENCE	SUPPLIER
Work Readiness Kit	• Work education, explores self and work issues. • Portfolio preparation	• Kids at risk • Year 9 / 10 • People starting career programmes & a bit nervous about what to do	• DET: ph 92644111
ReCap	• Very informative package • Provides ideas for career activities, programming & resources	• People need help organising a career programme. • Staff • Years 9 & 10	• DET : ph 92644111
Training Education & Employment Resource Manual	• Contacts –government, schools, TAFE, apprenticeships, labour market, programs for people with disabilities, Aboriginal/Torres Strait Islander, ex-offenders, migrants, finance etc	• Careers staff	• Training information Centre Ph: 1800999167, (Possibly on line now)

UWA, ECU, ANU, Notre Dame & other Uni's. School of Mines, TAFE, Business/Tourism Colleges, etc	• Course handbooks	• Secondary/staff	• Individual post school options
Rural Skills Australia Kit	• New apprenticeships, booklet CD and DVD on types of apprenticeships and Traineeships	• Year 10-12	• Emma Kiffin-Peterson ph: 93594000
Australian Volunteers Programme	• Information kit –organisations, applications, countries	• Leavers/staff	• Ph; 1800331292 www.australianvolunteers.com
Apprenticeships and Traineeships Career and training Guide	• Includes fact sheets on apprenticeships, resources, ASBT, regional info etc	• Staff and upper school	• DET Corporate Communications and Marketing Ph: 92644111
Australian defence force Academy (ADFA)	• Careers advisors guide, applications, CD's, aviation kit, booklets etc	• Year 10 -12	• Ph: 131901 or www.defencejobs.gov.au
Local Government	• Careers available in local government includes activity sheets, disc, pay scales, qualifications etc	• Year 10-12	• Dept of Local Govt and regional development ph: 92171555
Post School Options Program	• A program for school leavers with disabilities	• Year 12	• Mark Crofts Ph: 94269273
WOW –West Australian nNwspapers in Education	• 30 sets of papers on Wed, 75 cards, CD, use for careers and VET subjects.	• Year 10-12	• Lynne Cahill ph: 94823717

Chase your dreams – Steve Waugh	• Video, CD, worksheets, interactive, Biographies of high profile sportspeople, goal setting, roadblocks, employability skills etc	• Teachers, classes year 9-12	• DEST ph: 94644000 Or 18 00682133

BOOKS

RESOURCE	CONTENT / PURPOSE	PRIMARY AUDIENCE	SUPPLIER
Job Guides – also on CD	• Helps identify occupations that relate to interests. • States education and training needed for particular occupations • Identifies training institutions • Easy to read	• Kids who have no idea what they want to do	• DEST ph: 94644000 Or 18 00682133 www.jobguide.dest.gov.au
Streetsmart- (Blue Light)	• Includes leaving school, sexual health, money, car, legal, leaving home, healthy body and mind etc	• A must for all upper school kids	• Countrywidemedia Ph: (03) 99370200
School Diary	• Student organisation	• All students	• 'My diary'- Get positive production. Ph: 94473164

Jobs in… set of 8 vocational books	• Each focuses upon a particular industry eg law, science, tourism, media, IT, sport, health etc • Each book details a range of different occupations and outlines job, and education and training needed.	• Year 9 & 10	• Burrows Educational Ph; (08) 82701226
Setting Your Sights – set of 3	• Techniques for learning to Learn • Develops personal skills	• Teacher resource • set of 3 books	• User Friendly Resources Ph: 1800553890
Just the Job	• An A – Z of Career Choices • Worksheets that inform about different aspects of each job	• Year 9	• User Friendly Resources Ph: 1800553890
Worldskills Australia – skill up '04 (&disc)	• Details education, training, case studies in many different trades	• All students looking at apprenticeships	• DEST ph:1800682133
What Jobs Pay 2004-2005	• Comparison of the Australian job market by occupation and by age. Icludes tables, graphs, hours worked etc	• Secondary students	• Rodney Stinson fax: (02) 99593960
Chalkface Project	• Set of 4 books on life skills, practical communication skills, careers and what now. UK but can be adapted.	• All secondary students	• Mentone Educational Centre ph: (03) 95533234

T.I.P.S. Teacher in Industry Placement	• Professional development for staff to broaden their skills and knowledge in different industries.	• Secondary teachers and administrators	• VETis branch • Ph: 2645165
Careers Councillor	• 1 on 1 discussion, advice to students	• all students	• Schools
Parent Evenings	• Varies from dissemination of trends, quals, apparent/trainees, guest speakers, course selections etc	• Parents and students	• Schools

Centrelink	• One stop shop for commonwealth services for employment assistance, registrations, access to computers, advice on Abstudy, Austudy etc	• Upper school and leavers	• Geraldton or ph; 132490 • www.centrelink.gov.au
TAFE	• Post secondary study option, catering for Certificate courses to Advanced Diploma courses. • Courses of study, discs are available	• Secondary students	• Central West Ph; 1800672700
Job Network	• Can visit – offer guides to job seekers, resource kit for career counsellors, career tips	• Secondary plus leavers	• Geraldton contact Centrelink or ph:136268
Sandra Barnsley 'Your Image'	• Practical workshops for students on the power of image, colour, dress, style, impressions etc	• Secondary students	• Ph: 93171186

POSTERS

RESOURCE	CONTENT / PURPOSE	PRIMARY AUDIENCE	SUPPLIER
Do you enjoy or are you good at … - Set of 20 "Bullseye" posters & A4 cards	• Identifies occupations that are linked to subjects studied at school • Groups occupations into 4 levels of education and training • Easy to read	• All secondary year levels • Kids who have no idea what they want to do	• DEST ph: 94644000 Or 18 00682133
Industry Posters	• Highly visual, cartoon like images of a huge range of occupations within each industry • Range of industry specific posters	• All students	• DEST ph: 94644000 Or 18 00682133

Workposters	• Set of posters and worksheets on self esteem and values including team work, respect, achieving etc	• All secondary students	• Ph: (03) 98301966 or email info@workposters.com

GAMES

RESOURCE	CONTENT / PURPOSE	PRIMARY AUDIENCE	SUPPLIER
The Real Game Series : - Make It Real - Real - Be Real	• Career based role play games • Provides an interactive overview of work and life using "realistic" situations, scenarios & experiences • Facilitators provide guidance to small groups of students	• Early to late adolescence (Years 7 – 10)	• CEAWA - email info@ceawa.org.au Or David Carney at Aquinas College • www.ceawa.org.au

PROGRAMS

RESOURCE	CONTENT / PURPOSE	PRIMARY AUDIENCE	SUPPLIER
Change Makers	• Enterprise and careers education linked with communities	• All students	• Schools, District offices and communities

National Industry Skills initiative (NSI)	• Under the National Industry Skills Initiative, Industry in partnership with DEST, have produced career products and career resources, such as the ONtrack CD- Rom, providing information about career pathways in the industry sectors.	• More information available through industry specific websites: Electrotechnology - www.electrotecfutures.com.au Rural - www.ruralskills.com.au Automotive Retail - www.autocareers.com.au Manufacturing - www.aigroup.asn.au Commercial Cooking - www.chef.org.au	• ph:1800642798
Enterprise Education initiatives	• Identifies models and innovative approaches to 'best practice' in Enterprise Education in Australia	• Teachers	• DEST ph: 94644000 Or 18 00682133 www.dest.gov.au/schools/enterprise/index.htm
School Based New Apprenticeships / Traineeships	• School – Based New Apprenticeships enable students to gain a vocational qualification while continuing school studies.	• Staff and students	• Information available on: www.newapprenticeships.gov.au
JIGCAL	• A program that assists students to identify career interests and aptitudes and possible future career paths.	• Year 9-12	• Available through private purchase by Career Advisors
OZJAC	• OZJAC brings together information on all accredited courses in Australia, links courses to jobs, and jobs to industry. OZJAC is widely utilised in schools.	• Year 9-12	• More information available on: www.curriculum.edu.au also available with video hire from Career Info Centre
Engineering the Future- CD	• Photovoltaics and solar Energy, Renewable Energy Engineering	• Year 11-12	• Lisa Cahill ph: (02) 93854018

School Leaver Program	• Schools collect info on student destinations –local and state	• Leavers	• DET Steve Doneti ph: 92644111
On line Worksafe Certificates	• A computer program for students to work through different hazards and rules in different Industries	• Year 10-12	• Worksafe ph: 93276777– or www.safetyline.wa.gov.au

VIDEOS /DVD'S

RESOURCE	CONTENT / PURPOSE	PRIMARY AUDIENCE	SUPPLIER
Job interviews	• Provides clear guidelines for a successful interview. • Uses scenarios to compare an unsuccessful one with a successful one. • Discusses qualities being looked for by employers	• Year 10 preparation for SWL interview • Kids who have never experienced the interview situation	• SIDE Ph:1800642300
Try it for 5 – Series	• Collection of 5 minute videos and personal profiles exploring a range of 30 occupations.	• Parents & secondary students	• Faye Glancy at Westone ph:92295330 http://wpc.westone.wa.gov.au/
Choices – TV Series	• Real life stories, interviews, commentary on many jobs, paid and unpaid, values and life long learning	• Parents and secondary students	• Faye Glancy at Westone ph:92295330 http://wpc.westone.wa.gov.au/
Twenty First Century Jobs	• Covers recent trends and developments, job prospects, emerging industries and pathways etc.	• Year 11 Career and Industry Awareness, Work Studies	• Video Education Australia Ph: 1800034282
ADFA – Army Reserve (DVD)	• Insight into a part time career in the Army reserve	• Secondary students	• Ph: 131901 or www.defencejobs.gov.au
Pathways	• A series of approx 70 short interviews, commentary , discussions, employability skills etc with a range of career profiles	• Year 10	• Faye Glancy at Westone ph:92295330 http://wpc.westone.wa.gov.au/

New To The Job	• OH & S	• Year 10 prep for SWL	• Worksafe Ph:93278777
Job Applications- The Road to Success	• Seven stages of applying for a job including where are the jobs, can I do this job, writing your resume, applications and selection criteria, interview and knock backs.	• Year 10 • Year 11 Career and Industry Awareness, Work Studies	• Faye Glancy at Westone ph:92295330 http://wpc.westone.wa.gov.au/
Real Smart about Girls' Body Image	• Deals with promoting and accepting one's body.	• Year 9	• Video Education Australia Ph: 1800034282
Real Smart about Boys' Body Image	• Deals with promoting and accepting one's body.	• Year 9	• Video Education Australia Ph: 1800034282
Video - various	• A huge range of industry based videos	• All students	• Information and Careers Centre Ph: 1800 999 167 or 92246506
The Road to Work	• Discusses the changing job scene including pace of change, rise in part time and casual, increase in women, increase in services, areas of job expansion and decline in manufacturing sectors.	• All students	• Video Education Australia Ph: 1800034282
What Employers really Want	• 21st century jobs, employability skills, personal attributes, assessing your employability, improving your employability	• Year 10-12	• Video Education Australia Ph: 1800034282
Introducing the Tourism Industry	• Tourism is now Australia's biggest single export earner- Video includes the types of tourism, changes in the industry, career opportunities etc	• Upper school	• Video Education Australia Ph: 1800034282
DVD "On track Real Skills Rural Future"	• Rural careers and primary industries	• All secondary	• Ph: 1800647798 or www.ruralskills.com.au/ontrack

DVD "The Next Stage"	• Leaving school to go to Uni –timetables, study, part time work, contact hours, using a diary, independent learning etc	• Year 10 -12	• Ph; Kerri Hilton 94573203

BOOKLETS

RESOURCE	CONTENT / PURPOSE	PRIMARY AUDIENCE	SUPPLIER
Job Search Guide	• Detailed information about getting a job – skills, abilities, preparation, applying for work, job interviews, coping with knock backs, etc…	• Job seekers	www.jobguide.dest.gov.au
Year 12 – What Next?	• Information to help with planning for post school education and training	• Year 12	• DEST ph: 94644000 Or 18 00682133or www.year12whatnext.gov.au
Homework, Review or Study? The Mystery Unfolded	• Includes the differences between homework, review and study and offers different techniques for each.	• All secondary students	• Kalbarri DHS Ph; 99371051
Job Outlook	• Analytical and statistical information about a huge range of occupations, job prospects, current and future trends, wages etc	• Senior students	• Department of Employment & Workplace Relations DEWR or (02)61215900
School Leavers Guide	• Sent to students upon completion of year 12 • Outlines the next stages of life, offers contacts	• Year 12	• Barry Hasse Ph:1300301876

Chamber of Mineral and Energy (& disc)	• Industry specific booklet and disc (pretty visual) covering all occupations in the mining industry	• All students	Careers Info Centre on 1800999167
Investing in Your Future	• A guide for the job seeker wanting to become an Apprentices or Trainee.	• Year 10 -12	• Apprenticeship and Traineeship Support Network 13 19 54
CCI Employfast Hot Options	• A list of registered Apprenticeships and Traineeships by Industry plus an information service	• Year 10-12	• Ph: 1800224224
No Shame Job-	• Aimed at indigenous students, careers in health, scholarships etc	• Years 10-12	• DEST or 18 0068213 www.year12whatnext.gov.au
How to Get Yourself a Job, handy hints	• Aimed at indigenous students	• Years 10 -12	• DEST Ph: 180068213 or email wamarketing@dewr.gov.au
TAFE handbooks	• Pathways brochure, courses, career quiz, career options, applying to TAFE, which TAFE?	• Years 10-12	• TAFE
Getting A Job Future Directions	• Career information about: finding a job, employers perspective, applying to advertisements, letters, resumes, portfolios • Series of 9 worksheets are available	• Year 11 Career and Industry Awareness, Work Studies • Job seekers	• DEST or 18 0068213 www.dest.gov.au/schools/careers/ciproducts.htm
I can Do That Too - Future Directions (How to count your work skills)	• Checklists for identifying personal skills	• Years 9 -12	• DEST or 18 0068213 www.dest.gov.au/schools/careers/ciproducts.htm

Parents Help with Careers – Future Directions	• Issues teenagers will face during the high school years. • Suggestions how parents can help children make career decisions	• Parents and Guardians and students	• DEST or 18 0068213 or www.dest.gov.au

BROCHURES

RESOURCE	CONTENT / PURPOSE	PRIMARY AUDIENCE	SUPPLIER
Leaders in Careers	• Working together to support schools, career advisors, teachers, parents and community	• Parents and staff	• DEST or 18 0068213 or www.dest.gov.au
Occupational Health and Safety Fact Sheets	• Various industries –health, mining, retail, construction primary etc dealing with workplaces, compensation claims, types of injuries yearly comparisons etc.	• Year 10-12 SWL	• National Occupational Health and Safety Commission (NOHSC) Lara Morgan PH: (02)6291000
Occupational Health and Safety Student work placement 1	• An OHS guide for employers	• Staff and employers	• (NOHSC) Lara Morgan PH: (02)6291000
Apprenticeships - Traineeships Fact sheets	• A set of 20 different sheets on a range of apprenticeships/traineeships including "What is being a bricklayer, a boilermaker, a business administrator, call centre operator etc all about", and "what is involved in each of the jobs".	• Year 9-12	• Workplace Connect ph: 1300656461 or 1300760099
Labour Relations Fact Sheets	• 4 sheets covering types of employment, making a compliant because of unsafe products, REVS – buying cars and boats	• Year 10-12	• Dept of consumer and Employment protection ph: 1300304054

Training Opportunities in Light manufacturing Industry	• A set of 12 brochures on pre-apprenticeships, apprenticeships, traineeships in different light industries – cabinet making, floor covering, canvas and sail, soft furnishings, footwear, dry cleaning etc	• Year 10 -12	• Light Manufacturing industry council
Autocareers	• St of brochures on the automotive industry in panel beater, auto electrician, motor mechanic, apprentice motor mechanic, vehicle painter	• Year 10-12	• Automotive Training Australia Ph: 1800442266

Useful Websites related to

Resumes, Employment, Education and Training and Careers

Employment

www.monster.com
www.careersonline.com.au
An excellent Aust site offering career research, resume and job hunting tips, vacancies, job guide, workshop to help you choose a career
www.citb.org.au
www.getajob.com.au
www.bluecollar.com.au
www.newapprenticships.gov.au
information on apprenticeships and traineeships
www.newapprenticeships.gov.au
www.qas.qcci.com.au
www.seek.com.au
www.careerone.com.au link to job alert
recruitment and career management
www.nacinfo.com.au
www.jobsearch.gov.au
Aust jobsearch- search for jobs on a national vacancy database-advertise a vacany, find a job, post your resume
www.jobsearch.com.au
http://jobsearch.gov.au
http://jobs.chr.com.au
http://jpp.detya.gov.au
www.employment.com.au
employment-career and jobsearch
www.centrelink.gov.au
A government agency delivering a range of commonwealth services
www.recruiting.wapol.gov.au
WA Police recruiting
www.wa.gov.au
state government information includes website below www.joblist.com.au

www.drake.com.au
www.excite.com/careers/
www.hays.com.au
www.itjobs.fairfax.com.au
www.jobnet.com.au

Education and Training

www.trainingon line.com.au
www.jep-australia
www.edna.edu.au
www.veco.ash.org.au
www.qite.com.au
www.ecef.com.au
www.qut.edu.au
www.uq.edu.au
www.gu.edu.au
www.tafe.net
www.tafe.wa.gov.au
TAFE handbook-WA
http://naap.detya.gov.au
www.equ.edu.au

Resumes and Careers

www.curriculum.edu.au/ozjac
www.myfuture.edu.au

Information on occupations, training, demand and pathways.

Australia's career information service.
www.workplace.gov.au
workplace and careers information
www.mycareer.com.au
employment, job search and career management
www.dest.gov.au
Department of Education, Science and training provides information on careers and further education.

www.jobguide.thegoodguide.com.au
The Aust job guide, allows you to search occupational profiles by industry, interest and index
www.futurefinder.com.au
personalized career planning on line, courses and career options for school students, lists open days and career related events and has links.
www.jobguide.dest.gov.au
http://jobguide.detya.gov.au
www.thesource.gov.au
Information and services for young people
www.monster.com.au
http://defencejobs.gov.au
Defence forces
www.seek.com.au
www.yahoo.com.au
www.jobjuice.gov.au
left school and looking for a job-information here
www.tpguides.gov.au
http://getaccess.westone.wa.gov.au
WA online career information
www.getaccess.wa.gov.au
career, employment, trainig information and guidance in WA
www.careers.gov.au
www.ccjobs.com.au
www.apprenticeships.training.wa.gov.au
a guide for employers, apprentices and trainees
www.year12whatnext.gov.au
www.tourismtraining.com.au
OZJAC

Volunteer

www.volunteersearch.gov.au
www.volunteering.org.au
volunteering Australia

www.michaelpage.com.au

Other

www.reachout.com.au
State and regional information, assistance and referrals for young people going through tough times
www.safetyline.wa.gov.au
worksafe WA
www.workcover.wa.gov.au
workcover WA
www.doplar.wa.gov.au
wageline services
www.wagenet.gov.au
wages, award conditions, employment conditions, workplace agreements, State and Federal awards
www.jobsearch.dewrsb.gov.au/joboutlook
Information on occupations,demand, avberage weekly earnings, training, vacancies etc
www.hreoc.gov.au
Australian Human Rights and Equal Opportunity Commission
www.aacc.org.au/locateCounsellor.asp
or phone 1800222390 to speak to Australian Association of Careers Counsellors

Most of these sites have links to even MORE pages…….
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Career Information Websites

CAREER PLANNING

RECOMMENDED
www.jobguide.dest.gov.au
After all this searching …. This site shows links to many of the sites listed elsewhere. I would recommend it as a great starting point.

RECOMMENDED
www.getaccess.wa.gov.au
This site gives relevance to learning with interviews from people in many types of careers. There is good current information on all different types of jobs including the most information appearing anywhere on trades. (possible exception www.nolimits.com.au) Information is constantly updated.

www.drake.com.au
Contains National Employment Forecast (produced quarterly), also a breakdown for each state. Interesting site to keep up to date with current employment trends. Compares industry areas and types of employment (casual, contract, full time etc). Printable pdf format. Other links include resume builder, jobsearch etc.

http://www.degreehunt.com
Instant links to degrees and tertiary qualifications in all states of Australia.

www.employmentdirections.net.au
Information and advice you need to make your way in the world of work. 'We are LOCAL, we are FREE, we CAN help' Includes School Leaver Program and Parents as Career Partners.

www.futurefinder.com.au
Personalized Australian career planning on line, you have to register but it is free. You can have a look first though. Seems to have quite set pathways however there is instant email if you have unanswered questions. Interesting to note the site advertises Public Education.

www.hq.org.au
Headquarters is located in Leederville WA. This Youth Friendly Organisation is devoted among other things to various VET training, Work for the Dole Programs and the Arts. Inspirational site well worth a look.

www.jobjuice.gov.au
A portal with links to many other sites listed here but in a basic non-threatening format. Left school and looking for a job? Information here.

www.tafe.wa.gov.au
Career quiz, study tips, parent advice, teacher advice, user friendly with good links to government departments.

www.wa.gov.au
Links to an excellent youth friendly site, which among other things has a section on career moves with links to government initiatives, WA Training Information Centre, TAFE and Joblinks.

www.year12whatnext.gov.au
Fast facts and quick links for students. A guide to help students plan post school education and training.

APPRENTICESHIPS & TRAINEESHIPS

RECOMMENDED
www.nolimits.com.au
Fantastic WA Building and Construction Industry site. Should be compulsory for all students to explore and open their eyes to the possibility of a future in this dynamic industry.

RECOMMENDED
www.apprenticeships.training.nsw.gov.au
The West Australian site on Apprenticeships and Traineeships. Investing in Western Australia's future. All required information or links to can be found here.

www.nacinfo.com.au
New Apprenticeship Training Information Service. Opens to links in your state. All relevant information on Apprenticeships, Traineeships and SBT's for employers, students and jobseekers. WA investing in WA's future.

www.newapprenticeships.gov.au
Sections for students, job seekers, employees and careers advisors.

JOBSEARCH

RECOMMENDED
www.careerone.com.au
Jobsearch site. Good section on Career resources. Advice on many different aspects of employment which are not usually covered. ie Ask Kate, Inside your Industry, Getting a Job, On the job, Dollars and Sense. A fascinating site, user friendly, and in laymans terms.

www.jobs.wa.gov.au
Gateway to information about employment opportunities within the government of WA, the states biggest employer. Police, nursing, teaching and WA government sites. Careers, Youth Traineeships (under 25), Intersector.

www.seek.com.au
User friendly job search site, allows you to search for specified jobs in defined areas.

www.mycareer.com.au
As well as a job search site there is information on covering letters, resumes, interviews and articles.

VOLUNTARY WORK

www.volunteersearch.gov.au
As the name suggests you can search for voluntary work in your area.

WAGES AND EMPLOYMENT CONDITIONS

www.docep.wa.gov.au
State awards and agreements wages and conditions.

www.hreoc.gov.au
Australian Human Rights and Equal Opportunity Commission.

www.safetyline.wa.gov.au
Department of Consumer and Employment Protection, includes links to WorkCover, Thinksafe Worksafe and Smartmove (online Worksafe certificates).

www.wagenet.gov.au
Federal awards and agreements wages and conditions.

www.workplace.gov.au
Australian Government site soon to be redeveloped to improve access to information and services relating to Employment and Workplace Relations in Australia.

OTHER USEFUL SITES FOR STUDENTS

www.centrelink.gov.au
Multilingual user friendly. Information on payments while studying or training. Information for school leavers, career planning, looking for work fact sheets, allowances etc.

www.greencorps.com.au
Youth development training program for people aged 17 – 20. Regional and rural areas fro secondary students and unemployed youth.

www.reachout.com.au
Excellent site covering issues for youth, includes personal issues, stories by young people, state and regional information, and where to get assistance.

www.thesource.gov.au
As well as information on career advice, getting a job and starting a business this site is a useful resource on many youth issues.

TEACHING TOOLS

www.curriculum.edu.au

Site for educators; resources, projects, everything you ever wanted to know and more including careers education, links Australia and worldwide with useful state listings.

www.curriculum.edu.au/ozjac
Australian Courses and Careers Database. Free trial.

www.dest.gov.au
Complete and comprehensive guide to Department of Education, Science and Training. From Careers to Higher Education to Apprenticeships, its all here. If anything this site is a little slow possibly because there is just so much information.

http://pts.dest.gov.au
The VET Priority Places Programme (VETPPP) assists;

- People with a disability
- Workers aged 45yrs or older
- Parents entering or reentering the workforce

http://jpp.detya.gov.au
Jobs Pathways Program – very basic information about the Jobs Pathways Program. Easy to access related links. User friendly.

www.drake.com.au
Contains National Employment Forecast (produced quarterly), also a breakdown for each state. Interesting site to keep up to date with current employment trends. Compares industry areas and types of employment (casual, contract, full time etc). Printable pdf format. Other links include resume builder, jobsearch etc.

www.edna.edu.au
Education Network Australia. Resource site contains toolboxes as a teaching resource. Courses are not accredited but can be if arrangements are made first with TAFE.

http://flexiblelearning.net.au
Everything you ever wanted to know about the Australian Flexible Learning Framework. Sections for teachers, can be printed in pdf format.

www.hays.com.au
Claims to be Australasia's largest specialist recruitment agency. 7th largest in the world. Career advice, career wraps, working overseas, interview tips etc, Useful information for career teachers.

www.myfuture.edu.au
Australia's national career exploration system, helps people make informed career choices. Easy to use and has section where you can assist others. Career facilitators guide. You can choose an occupation and follow it through to training, wages, labour market, trends and even check out where jobs are currently available.

www.nolimits.com.au
WA Building and Construction Industry site. Should be compulsory for all students to explore and open their eyes to the possibility of a future in this dynamic industry.

www.tafe.nsw.gov.au
Career quiz, study tips, parent advice, teacher advice, user friendly with good links to government departments.

www.tpguides.gov.au
Training Package Implementation Guides by ANTA.

www.15istooyoung.wa.gov.au
15 is too young to stop learning. Interesting site containing the background paper, consultation papers, forums and feedback on this government initiative.